

NOV 3 1949

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Thank you for your letter of 28 October indicating  
your desire to be of service to this Agency.

Enclosed are forms for application for employment  
and Personal History Statements which it is necessary  
for all applicants for positions to complete before they  
are given consideration. If you will complete and return  
two copies of each of these forms to Mr. [redacted]  
Chief of Personnel, at 2430 E Street NW, he will be glad  
to consider your qualifications in connection with any  
available vacancies which we may have in the Agency.

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Also [redacted] will be glad to grant you a  
personal interview if you desire to come to Washington  
at your own expense for this purpose. I would suggest  
that when you return your completed forms to Mr.  
[redacted] you make arrangements directly with him  
for an interview.

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Your interest in this Agency and your desire to be  
of service are appreciated.

Sincerely,

signed *Deep vise. 8/16/49*

R. H. BILLENHOETTER  
Rear Admiral, USN  
Director of Central Intelligence

Encls.

Form 57 (3)

PMS (3)

Copies to:

Chief, Personnel Div. (w/basic)

Central Records

Exec chrono X

Signer ✓